

## AGENDA FOR

### BURY WEST TOWNSHIP FORUM

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**To: All Members of Bury West Township Forum**

**Councillors :** M Hankey, Harris, Jones, Kerrison,  
S Nuttall, S Southworth and R Walker

Dear Member/Colleague

#### **Bury West Township Forum**

You are invited to attend a meeting of the Bury West Township Forum which will be held as follows:-

<b>Date:</b>	Tuesday, 2 June 2015
<b>Place:</b>	The Elton Centre, Alston Street, Bury BL8 1SB
<b>Time:</b>	7.00 pm
<b>Briefing Facilities:</b>	If Opposition Members and Co-opted Members require briefing on any particular item on the Agenda, the appropriate Director/Senior Officer originating the related report should be contacted.
<b>Notes:</b>	

## **AGENDA**

### **1 WELCOME AND INTRODUCTIONS**

### **2 APOLOGIES FOR ABSENCE**

### **3 DECLARATIONS OF INTEREST**

Members of the Bury West Township Forum are asked to consider whether they have any interest in any matters on the Agenda and, if so, to formally declare that interest.

### **4 MINUTES OF THE LAST MEETING** *(Pages 1 - 6)*

The Minutes of the Last Meeting of the Township Forum held on 12 March 2015 are attached for approval.

### **5 NOMINATIONS OF CHAIR AND DEPUTY CHAIR**

Nominations for the position of Chair and Deputy Chair will be requested. Councillors present will be asked to vote.

### **6 POLICE UPDATE**

A verbal update will be given.

Police attendance is subject to the availability of officers on the evening.

### **7 PERFORMANCE REPORT 2014 - 2015** *(Pages 7 - 18)*

A report from the Township Co-ordinator is attached.

### **8 ROUND TABLE DISCUSSIONS**

All those present are invited to take part in round table discussions on the key priorities for the Township Forum for the coming year.

### **9 HIGHWAYS SUB GROUP - FEEDBACK**

A verbal update will be given at the meeting.

### **10 PUBLIC QUESTION TIME/OPEN FORUM**

Questions are invited from Members of the public present at the Meeting on any matters about the work or performance of the Council or Council services.

### **11 ADVISORY GROUP UPDATE**

A verbal update will be given at the meeting.

### **12 URGENT BUSINESS**

Any other business which by reason of special circumstances the Chair agrees may be considered as a matter of urgency.

**13 DATE OF NEXT MEETING**

The next meeting of the Township Forum will be held on Tuesday 21 July 2015 at Bolton Road Methodist Church, Bury at 7pm.

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**Minutes of:** BURY WEST TOWNSHIP FORUM

**Date of Meeting:** 12 March 2015

**Present:** Councillor (in the Chair)  
Councillors S Southworth, R Walker and J Walton

**Also in attendance:**

**Public Attendance:** No members of the public were present at the meeting.

**Apologies for Absence:** Councillor J Frith, Councillor Kerrison and Councillor S Nuttall

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#### **BWTF.549 DECLARATIONS OF INTEREST**

There were no declarations of interest made at the meeting.

#### **BWTF.550 MINUTES OF THE LAST MEETING - 15 JANUARY 2015**

That the Minutes of the last meeting of the Township Forum held on 17 January 2015 be approved as a correct record and signed by the Chair.

#### **BWTF.551 POLICE UPDATE**

PCSOs Shelley Flitcroft and Sue Eckersley attended the meeting to update those present on police issues across Bury West.

More redundancies of civilian staff had been recently announced. There was some movement of officers across the borough and there were a number of police staff off work with stress related illnesses. To assist with this a wellness initiative had been implemented which offered stress related help to those who required it.

It was reported that there had been a rise in burglaries across the area and the number of cannabis farms detected had also risen and in what were perceived to be nicer areas of the borough.

Most complaints received were in relation to parking issues, dog faeces, inconsiderate driving and issues around parking near schools.

There had not been any complaints relating to door knocking offering repairs etc but there had been complaints regarding telephone calls from abroad trying to con money from people.

During half term there had been a rise in reports of domestic violence.

It was also reported that there had been issues regarding thefts particularly from the Co-op on Ainsworth Road. The thieves had taken large amounts of chocolate and chewing gum and had moved on to stealing packs of meat. The police were working with the shops and looking at CCTV to help catch those involved but they were very good at concealing their faces with large hats.

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Bury West Township Forum, 12 March 2015

Shelley explained that the crimes she had outlined were still quite low level and Bury was one of the safest places to live in Greater Manchester.

Shelley also reported that Sue had recently been nominated for an award within Greater Manchester Police.

Those present were given the opportunity to ask questions and make comments and the following points were raised:

- A member of the public asked whether the people stealing from the shops were known to the Police.

It was explained that they were usually the same group of people all dressed in a similar fashion who were stealing to pass on goods in order to fund some sort of a habit.

- Councillor Walker referred to the rise in cannabis farms and explained that there had been an incident a few years ago where a house had been raided and it turned out not to be a cannabis farm at all. Councillor Walker asked how this type of incident would not happen again.

It was explained that most of the cannabis farms reported were due to the smell coming from the properties and neighbours noticing the smell. It was also explained that for the Police to enter a property that was suspected of being a cannabis farm they would have to have permission from the Chief Inspector beforehand.

### **It was agreed:**

1. That Shelley and Sue be thanked for their attendance
2. That the update be noted.

### **BWTF.552 PUBLIC QUESTION TIME/OPEN FORUM**

The Chair, Councillor Southworth invited those present to ask questions relating to Council services or raise any issues in open forum:-

- Mrs Anderton representing Bury Croquet Club explained that the Club had recently taken over the old bowling greens at Whitehead Park in order to expand. The Club still had the original site located at Coronation Road in Radcliffe but had found that they had needed to expand in order to offer more opportunities to those wanting to play.

Mrs Anderton explained that the club had relayed all of the grass on the bowling greens which had given them 3 full size croquet lawns and the flower beds had all been replanted.

The club house would be redesigned to allow for storage of mowers and the provision of a kitchen and changing rooms.

New members were welcome and the club currently had 8 teams in the North West League and the opportunity to take part in tournaments all over the country.

There would be open days held in the near future as well as coaching sessions. The Croquet Club website contained all of the information about these events as well as membership details.

A member of the public present asked Mrs Anderton what security was like at the site in Whitehead Park and it was explained that the lawns were fenced in and there were locked gates. The security was very good.

Councillor Southworth asked what ages were catered for. Mrs Anderton stated that all age groups were welcome and all heights were able to play with different sized mallets available.

Councillor Walker suggested that the club apply for a community grant as there was still some funding available.

Councillor Walker also stated that he had been sorry to see the bowlers leave the park but happy that the site had been taken over.

- A member of the public referred to ongoing issues with the 98 bus service and the 472/4 service. The services had improved in the past but there were once again issues of timing. Sometimes people were having to wait for over half an hour for a bus - particularly on the 472/4 routes. It was asked whether there were any Council representation that could take these issues forward.

It was explained that Councillor Bayley was the Councils representative on the TfGM Committee and the concerns raised would be passed on to him to carry forward.

- A member of the public explained that he had read a letter in the Bury Times stating that some other local authorities were recycling the plastic pots and containers that Greater Manchester were not and asked when this would be rectified.

Councillor Southworth explained that when she researched these reports she usually found that this was not the case or the Councils concerned had trialled a scheme and then given up a few months later. Councillor Southworth explained that the types of pots concerned were manufactured very cheaply using PVA and PVC based plastics which were not recyclable. It was also explained that there was a large amount of unnecessary packaging used which was not recyclable and the supermarkets should be encouraged to move away from this practice.

- A member of the public referred to the issue of potholes across the area and explained that where some had been patched up in the past they were starting to recur. Newington Drive was particularly bad at the moment.

It was explained that all pot holes should be reported to the 0161 253 5353 number so that the Council had a record and would patch them up as soon as was

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possible. It was also explained that in emergencies the potholes were repaired by hand and these did not last as long as the ones that were repaired using the new equipment. Where possible the new equipment would be used.

- A member of the public referred to gas works that had been carried out on Throstle Grove and asked whether there was any agreement or scheme in place relating to the repair to the highway after the work was completed.

It was explained that the ten Greater Manchester Local Authorities and Transport for Greater Manchester had introduced the Greater Manchester Road Activities Permit Scheme (GMRAPS) which covered road works undertaken by a range of organisations including utilities companies, highways authorities and local councils' highways departments. The scheme allows for greater control on the works carried out on all highways across the Greater Manchester conurbation.

### **BWTF.553 MILE LANE UPDATE**

Councillor Walker reported that the newsagent on Mile Lane had been scheduled to open on the 11 March. This had to be put back by a few days as work was still being completed on the interior of the shop. It was anticipated that it would be open within a matter of days.

The Post Office will re-open on Mile Lane but talks were currently still ongoing with the Post Office on issues such as the number of counters.

All of the other shops were occupied.

Councillor Walker also reported that he had written to Community Payback to enquire about cleaning up the land in between the shops and the medical centre. He had not heard anything back so would write again.

#### **It was agreed:**

The information be noted.

### **BWTF.554 LIDL UPDATE**

#### **It was agreed:**

That this item would be carried over to the next meeting of the Township Forum.

### **BWTF.555 BURY WEST TOWNSHIP FORUM PLAN \*\*FOR INFORMATION\*\***

Christine Maksymowski, Township Manager, submitted a copy of the latest Bury West Township Plan for information.

It was reported that the progress plan would be submitted to the next meeting of the Township Forum to update on progress made in relation to the objectives.



**It was agreed:**

That the Plan be noted.

**BWTF.556 COMMUNITY FUNDING REPORT \*FOR INFORMATION\***

A copy of the Community Funding report for Bury West was submitted, setting out details of the funding allocations to date in support of the work of local voluntary and community groups. It was explained that all remaining monies from all Townships had been put into a joint pot to be allocated before the end of the month.

**It was agreed:**

That the report be noted.

**BWTF.557 HIGHWAYS NETWORK**

Councillor Walker referred to traffic building up every morning on Bolton Road heading into Bury and every evening coming out of Bury stated that the Council should review the highways network across the borough. There were major issues with traffic congestion from all areas.

Councillor Walker explained that there had been discussion years ago about a bypass being built from Ramsbottom to Whitefield but nothing had ever come of it.

**BWTF.558 DATE OF NEXT MEETING**

It was reported that the date of the next meeting of the Bury West Township Forum had not yet been agreed. As soon as the date was known it would be published on the Council website.

**COUNCILLOR  
Chair**

**(Note: The meeting started at 7.00 pm and ended at 8.00 pm)**

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# Bury West Township Action Plan

2014-15:  
Performance Report

<b>Section</b>	<b>Page</b>	<b>What it contains?</b>
Introduction	3	A background to the Township Action Plan and Performance Report
Improved Employment Opportunities	4	An overview of successes achieved for this theme in 2014/15
Improved Community Safety	5	An overview of successes achieved for this theme in 2014/15
Improved Health & Wellbeing	6	An overview of successes achieved for this theme in 2014/15
Improved Educational Attainment/Learning Opportunities	7	An overview of successes achieved for this theme in 2014/15
Improved Road Safety & Public Transport Links	8	An overview of successes achieved for this theme in 2014/15
Improved Community Pride & Belonging	9	An overview of successes achieved for this theme in 2014/15
Summary & Conclusion	10-11	A breakdown of the progress made by Bury West Township Forum over the course of 2014/15

## **INTRODUCTION**

- 1.1 This report outlines the performance of the Bury West Township Forum and the progress on each of the themes contained within the Bury West Township Action Plan for 2014-15. The information provided has been gathered from a number of qualitative and quantitative sources including Bury Insight, Index of Multiple Deprivation, Area Profile Data and various local community intelligences.
- 1.2 There are currently 6 key thematic priorities contained within the Bury West Township Action Plan for 2014/15:
- Improved Employment Opportunities
  - Improved Community Safety
  - Improved Health and Wellbeing
  - Improved Educational Attainment/Learning Opportunities
  - Improved Road Safety and Public Transport
  - Improved Community Pride and Belonging

This report provides a summary of the overall performance for each of the themes and the projects which contribute to their delivery.

- 1.3 Where possible both quantitative and qualitative data sources have been used to demonstrate the progress that has been made by the Township Forum on each theme.
- 1.4 The detail of this performance report can be viewed on the Township Forum web pages at [www.bury.gov.uk/townshipforums](http://www.bury.gov.uk/townshipforums). If you require copies of the report please contact Christine Maksymowski on 0161 253 7941.

## IMPROVED EMPLOYMENT OPPORTUNITIES

Project Overview (Aims & Outputs)		Project Updates	
<p><b><u>What We Promised</u></b></p> <ul style="list-style-type: none"> <li>• Increase the number of apprenticeship for young people in Bury West</li> <li>• Support actions to help get young people into work</li> <li>• Get young people/people ready and into work</li> </ul> <p><b><u>What We Did</u></b></p> <ul style="list-style-type: none"> <li>• Engaged with local businesses to sponsor and support employment programmes such as “Backing Young Bury”</li> <li>• Supported the Backing Young Bury Career and Skills Event</li> <li>• Daisyfield Children’s Centre has set up a job club at their centre. Staff members trained to deliver the job club and provide help with completing application forms, CV writing and interview techniques</li> </ul>		<p><b><u>Successes to Date</u></b></p> <ul style="list-style-type: none"> <li>• Backing Young Bury has supported over 100 businesses to help them engage with apprenticeships</li> <li>• Backing Young Bury Careers and Skills event held on 2<sup>nd</sup> December 2014. Approx 319 young people attended the event.</li> <li>• Daisyfield’s job club has supported 35 families to date</li> </ul> <p><b><u>Areas of Concern/Next Steps</u></b></p> <ul style="list-style-type: none"> <li>• Continued support of “Backing Young Bury” programme</li> <li>• Continue to promote the Job Club and volunteering opportunities and try to get people back to work</li> </ul>	
<b>IMPROVED COMMUNITY SAFETY</b>			

Project Overview (Aims & Objectives)		Project Updates	
<p><b><u>What We Promised</u></b></p> <ul style="list-style-type: none"> <li>• Proactive work to re-establish the youth club at the Elton Centre</li> <li>• More school visits to address anti social behaviour (ASB)</li> <li>• To look at the possibility of setting up regular partnership meetings to identify and quickly deal with potential offenders</li> <li>• Invite the police to attend Township Forum Meetings</li> </ul> <p><b><u>What We Did</u></b></p> <ul style="list-style-type: none"> <li>• Supported the Be Safe Be Cool Initiative</li> <li>• Worked with Local Police Inspector and ASB team to establish partnership meeting to address ASB</li> <li>• In regular contact with the Bury West PC's and PCSO's</li> <li>• Promotion of the Dark Nights Project</li> </ul>		<p><b><u>Successes to Date</u></b></p> <ul style="list-style-type: none"> <li>• ROC youth club still up and running</li> <li>• Be Safe Be Cool Initiative delivered in Bury West Schools during October 2014</li> <li>• TF Co-ordinator attends weekly Joint Engagement Team (JET) meetings to discuss individuals causing ASB</li> <li>• Police regularly attend Township forum meets to give updates on crime trends</li> <li>• Township Co-ordinator shared information with residents on the Dark Nights Project. Distributed leaflets at the Township Forum meetings</li> </ul> <p><b><u>Areas of Concern/Next Steps</u></b></p> <ul style="list-style-type: none"> <li>• Continued support with the ROC Youth club at the Elton Centre</li> <li>• Continue to support the Be Safe Be Cool Initiative</li> <li>• Continue to attend weekly JET meetings to address issues of ASB</li> <li>• Work with Anti Social Behaviour Team on the Safe4Summer scheme targeting young people in Bury West</li> </ul>	
<b>IMPROVED HEALTH &amp; WELLBEING</b>			

Project Overview (Aims & Objectives)		Project Updates	
<p><b><u>What We Promised</u></b></p> <ul style="list-style-type: none"> <li>• Joint working with Children’s Centres</li> <li>• Reduction in obesity figures for Bury West children</li> <li>• Promote healthy eating in Bury West area</li> <li>• Promotion of the Big Bill to Little Bill Energy Scheme</li> <li>• Support and promotion of the I Will If You Will Scheme</li> </ul> <p><b><u>What We Did</u></b></p> <ul style="list-style-type: none"> <li>• Regular visits to Children’s Centres to maintain good working relationships</li> <li>• Analysed obesity figures for children living in Bury West. Worked with Sports and Physical Activities Service (SPAS) to see if a mobile gym and healthy eating initiative could be delivered</li> <li>• Bury West residents informed of the Big Bill to a Little Bill Energy Scheme campaign via the Bury West database.</li> <li>• Promoted the I Will If You Will campaign in the Bury West area</li> </ul>	<p><b><u>Successes to Date</u></b></p> <ul style="list-style-type: none"> <li>• Township Co-ordinator sits on the Advisory Groups for Daisyfields and Woodbank with Elton Children’s Centres</li> <li>• TF Co-ordinator is a member of Daisyfields Governance Group</li> <li>• Weekly fruit and vegetable scheme set up at Daisyfield’s and Woodbank with Elton Children’s Centre</li> <li>• Leaflets outlining the Big Bill to Little Bill scheme distributed via the database and at Township Forum Meetings</li> <li>• I Will If You Will activities being delivered across Bury West via the Children Centre’s and other venues.</li> </ul> <p><b><u>Areas of Concern/Next Steps</u></b></p> <ul style="list-style-type: none"> <li>• Continued work with the Children’s Centres</li> <li>• Monitor obesity levels in Bury West</li> <li>• Promote healthy eating across Bury West</li> <li>• Little Bill Energy Scheme has been withdrawn</li> <li>• Continued support of the I Will If You Will scheme during Phase 2</li> </ul>	<b>IMPROVED EDUCATION ATTAINMENT/LEARNING</b>	



Project Overview (Aims & Objectives)		Project Updates	
<p><b><u>What We Promised</u></b></p> <ul style="list-style-type: none"> <li>• Ensure children in Bury West are 'school ready' by supporting parents and encouraging reading from an early age</li> <li>• Promote learning opportunities for Bury West Residents</li> </ul> <p><b><u>What We Did</u></b></p> <ul style="list-style-type: none"> <li>• Sent out book start information to people registered on the TF database</li> <li>• Course information shared via Township Forum database</li> </ul>		<p><b><u>Successes to Date</u></b></p> <ul style="list-style-type: none"> <li>• Reaching Families – work to encourage reading from an early age. Reading materials have been distributed to the identified families in Bury West</li> </ul> <p><b><u>Areas of Concern/Next Steps</u></b></p> <ul style="list-style-type: none"> <li>• Continued work to ensure that the children living in Bury West are 'school ready'</li> <li>• Promote learning opportunities for Bury West Residents</li> </ul>	



## IMPROVED ROAD SAFETY and PUBLIC TRANSPORT

Project Overview (Aims & Objectives)	Project Updates
<p><b><u>What We Promised</u></b></p> <ul style="list-style-type: none"> <li>• Re establish the Highways Sub Group</li> <li>• Highlight concerns with the Bury West bus service</li> <li>• Address traffic issues in Bury West</li> <li>• Promotion of the Safer School Parking Campaign</li> <li>• Implementation of the Streetsafe Initiative</li> </ul> <p><b><u>What We Did</u></b></p> <ul style="list-style-type: none"> <li>• Added HSG updates to the Township Forum agenda</li> <li>• Invited representatives from First Buses to attend a Bury West TF meeting</li> <li>• Disseminated information on the School Parking Campaign</li> <li>• Streetsafe initiative presented to the TF Forum</li> </ul>	<p><b><u>Successes to Date</u></b></p> <ul style="list-style-type: none"> <li>• Highways Sub Group (HSG) re-established July 2012</li> <li>• Community representative attends (HSG)</li> <li>• Regular feedback from (HSG) to TF</li> <li>• Extra 98 bus put on route to alleviate timing issues from November 2012 ongoing</li> <li>• 472/474 less frequent in the afternoons to address timing issues</li> <li>• Red, amber and green advisory banners being displayed outside schools</li> <li>• Streetsafe 20mph zones implemented across areas of Bury West</li> </ul> <p><b><u>Areas of Concern/Next Steps</u></b></p> <ul style="list-style-type: none"> <li>• Continued work with Highways team and HSG</li> <li>• Monitor public transport issues</li> <li>• Work with Highways to identify further areas for the Streetsafe initiative</li> <li>• Parents still parking on the zigzag lines outside school in front of the banners</li> </ul>

IMPROVED COMMUNITY PRIDE and BELONGING	
Project Overview (Aims & Objectives)	Project Updates
<p><b><u>What We Promised</u></b></p> <ul style="list-style-type: none"> <li>• Promote pride and responsibility a round litter, graffiti and fly tipping to promote Bury West as a nice place to live.</li> <li>• Identify and report areas of concern</li> <li>• Promote the positives of Bury West by advertising and supporting events to raise the profile of the areas</li> <li>• Promote recycling in Bury West to help increase the recycling rate across Bury</li> </ul> <p><b><u>What We Did</u></b></p> <ul style="list-style-type: none"> <li>• Contacted and discussed issued raised by TF members with the Community Payback Team</li> <li>• Supported groups wanting to put on events in Bury West</li> <li>• Information shared with all members on the TF database</li> <li>• Supported the recycling team by sharing information wit the Bury West residents</li> </ul>	<p><b><u>Successes to Date</u></b></p> <ul style="list-style-type: none"> <li>• Community Payback Team available to carry out work in the Bury West area as and when required</li> <li>• TF members supported various events across Bury West both by funding and attending</li> <li>• Events have been advertised to all Bury West TF members</li> <li>• Recycling rates across the Bury have increased in the past 12 months</li> </ul> <p><b><u>Areas of Concern/Next Steps</u></b></p> <ul style="list-style-type: none"> <li>• Continue to report areas of concern</li> <li>• Support community groups putting on events</li> <li>• Promotion of the Bury West area</li> <li>• Signposting to funding</li> <li>• Continued promotion of the benefits of recycling</li> </ul>

## Summary of Township Forum in 2014-15

### Area Plan

Over the past year, Bury West Township Forum produced a Township Plan, to identify priorities where, by working together with local councillors, community representatives, residents, local groups, and partner agencies, they can make a difference to improve life for all residents. The Township Plan includes an annual action plan that has been reported on at Township Forum meetings. This action plan includes the key projects and actions to be delivered over the coming year which contribute towards delivery of the over arching local priorities agreed by the Township Forum.

The Township Plans was developed through active engagement and discussions with Township Forum members - including both Councillors and Advisory Group members. 'Round table' discussions were held to provide an opportunity for wider community representatives, partner organisations and residents to get involved in agreeing local priorities. This will be repeated for 2015-16

### Attendance

Bury West attendance figures are detailed below.

<b>Bury West</b>	<b>July 2014</b>	<b>Sept 2014</b>	<b>Nov 2014</b>	<b>Jan 2015</b>	<b>March 2015</b>	<b>Average</b>
	12	53	16	12	8	20

### **Advisory Group involvement:**

Each Township Forum appoints Advisory Group members to contribute and speak on relevant issues. They help to improve the range of knowledge and expertise on the Township Forum and provide an inclusive approach to improving the outcomes for each area. In particular, they champion or lead projects within Township Plans.

### **Presentations / Consultation with Township forums**

The value of the Township Forums is recognised in major public consultation exercises. During 2014/15 this has included:

- Waste Management
- Healthier Together
- The Bury Directory
- Healthwatch Bury
- 2015/16 Budget Consultation
- Children's Centre Consultation
- I Will If You Will

### **Community Fund**

The Council continues to allocate £1,000 per ward each year to support the work of voluntary and community groups. Individual grants to the 'ward fund' are available for a maximum of £250. Additionally, a borough-wide allocation of £13,000 is available for 'cross-ward' applications from third sector organisations, with a maximum individual grant of £750. Small grants funds are also available for grants of up to £12,000. A new process will be in place for 2015/16.

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